

## City of Hemphill, Texas APPLICATION FOR EMPLOYMENT

City Hall PO Box 788 211 Starr Street Hemphill, TX 75948 (409) 787-2251 (409) 787-2259 (fax)

PLEASE COMPLETE ALL REQUESTED INFORMATION, INCLUDING ORIGINAL SIGNATURE. INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED. A RESUME ALONG WITH REFERENCES MAY ALSO BE ATTACHED TO THE APPLICATION.

Date:					Part time Full Time Temporary		
POSITION APPLIED FOR:							
PERSONAL INFORMATION							
Name:	First		Middle Ini	tial	Social Security	#:	
Address:				City	State		Zip Code
Phone #:							
GENERAL INFORMATION							
List names of any relatives currently we	orking fo	r the Ci	ty of He	mphill: _			
List names of any council members of	the City o	of Hemp	ohill that	you are	related to:		
Relationship:				Departr	nent:		
Have you been convicted of a felony? (Conviction will not necessarily disqualify an applicant from employed	loyment)	YES		NO			
If yes, please explain:							
Are you currently employed?	YES		NO				

YES

NO

NO

ID/DL#:

If so, may we contact your present employer? YES

Do you have a valid Texas Driver's License?

In the last three years, have you been convicted of any traffic violations? YES D NO D If yes, please explain:

## **EDUCATION**

	Name of School	Location	Course of Study	Degree Received	l Years
High School/GED					
Vocational/Trade					
College/University					
College/University					
College/University					
Have you ever worked	d or attended school unde	r any other name?	YES 🗆	NO 🗆	
If so, list the name or	names used:				
PROFESSIONAL LI	ICENSE/REGISTRATION	N/CERTIFICATION	NS		
Profession or Trade: _					
Number:	Issued By:	I	Expires:		
Емріоум	ENT HISTORY				
LIST MOST CURRENT E	mployment First – Please Fili	. IN ALL OF THE BLANKS,	INCOMPLETE APPLICAT	IONS MAY BE DISQUALI	FIED.
Name of Employer					
Address	Street	Cit	ty	State	Zip
Phone #		Si	upervisor		
Position		Dates of Em	ployment From	n To	
Duties					

Reason for leaving

Beginning Salary		Ending Salary		
Name of Employer				
Address				
	Street	City	State	Zip
Phone #		Supervisor		
Position		Dates of Employment	From	To
Beginning Salary		Ending Salary		
Name of Employer				
Address				
	Street	City	State	Zip
Phone #		Supervisor		
Position		Dates of Employment	From	To
Duties				
Reason for leaving				
Beginning Salary		Ending Salary		

Address				
	Street	City	State	Zip
Phone #		Supervisor		
Position		Dates of Employment	From	_ То
Duties				
Reason for leaving				

ADDITIONAL SPACE HAS BEEN PROVIDED ON THE BACK OF THIS SHEET TO LIST ADDITIONAL EMPLOYMENT HISTORY INFORMATION.

**ADDITIONAL INFORMATION** 

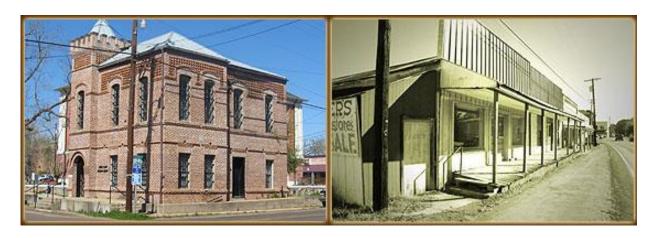
Please summarize special job-related skills/qualifications acquired from employment or other experience that are related to the position for which you applied. State any information you feel may be helpful to us in considering your application. If desired, a resume and cover letter may be attached.

I certify that the information in this application is true and complete. I understand that any falsification or significant omission of information in this application may result in refusal of employment or immediate discharge from employment. I authorize the investigation of any or all statements contained in this application and release any person, school, current employer, past employers and organizations from any legal liability in making such statement. I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete physical examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying. I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand I have been hired at the will of the employer and my employment may be terminated at any time, with or without cause and with or without notice.

Signature \_\_\_\_

Date \_\_\_\_

THANK YOU FOR YOUR INTEREST IN EMPLOYMENT WITH THE CITY OF HEMPHILL THE CITY OF HEMPHILL IS AN EQUAL OPPORTUNITY EMPLOYER



THE CITY OF HEMPHILL IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT PRACTICE OR PERMIT DISCRIMINATION IN EMPLOYMENT BASED UPON RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, DISABILITY, AGE OR VETERANS STATUS. ALL QUALIFIED APPLICANTS WILL BE GIVEN EQUAL OPPORTUNITY. SELECTION DECISIONS ARE BASED ON JOB-RELATED FACTORS.

THE CITY OF HEMPHILL PROMOTES A HEALTHY AND SAFE WORK CLIMATE TO CREATE AN ENVIRONMENT WHERE EXCELLENCE OF PERFORMANCE AND TEAM ACHIEVEMENT FLOURISH.



